Deutsch	English	Related terms	Typical collocations/context
		hn-M. Nötzel BUAGE COMPANY	Glossar: Business English_Office D/E Cut1_2
Einzelheiten	details	information, data	Can you provide the details by 11 a.m.
ergänzen	complete (v)	fill in = fill out (AE)	Can you complete the table?
erklären	explain	clarify	Can you explain this?
Erlaubnis	permission (n)	approval	He's obtained permission from her.
erledigen	do	make, handle, manage, fix	I've already done it.
fertig = bereit für	ready	finished	Are you ready to go?
fertig = fertiggestellt	finished	ready	I've finished the list.
klären	clarify (v)	check	I'll clarify this matter.
klären > etw. mit jdm. ~	check (v) > ~ with sb.	clarify (v)	I'll check with him later.
Lager > auf ~ legen	put on stock	take from stock	We've put the goods on stock.
Lagervorrat	stock (n)	available, warehouse	We're out of stock.
liefern	deliver (v)	supply, provide	When can you deliver?
Liefernachweis	proof of delivery	advice of dispatch	We need a proof of delivery.
Lieferschein	delivery note	proof of delivery	The delivery note is attached.
melden > sich ~	get back to sb.	call sb. back, be in touch	I'll get back to you in this matter.
mitteilen > jdm. etw. ~	let sb. know (sth.)	tell sb. sth., inform sb. about sth.	Please let me know asap.
mitteilen > jdm. etw. ~	tell sb. sth.	let sb. know	Can you tell me the details tomorrow?
Patzer	slip-up (n)	oversight	Sorry. This was a major slip-up.
planen > terminlich ~	schedule (v)	arrange (v), plan (v)	I'd like to schedule the meeting.
Produktpalette	range of products	scope	They have a large range of products.